

Regular Meeting

**Echo City Council**  
**Tuesday April 12, 2022**

The regular city council meeting of the City of Echo Minnesota was called to order by Mayor Sweetman at 6:00 pm at the Community Center.

Pledge of Allegiance was led by Mayor Sweetman

**Present:** Mayor Sweetman, Councilman Hanson, Councilman Chmelar, Councilman Schettler, Councilman Dehn, Public Work Supervisor Nielsen, Clerk Pitzl

**Others Present:** Fire Chief Dunphy

**Approval of Minutes & Resolutions:**

March 8th, 2022, Regular Meeting – Motion to approve was made by Councilman Schettler, seconded by Councilman Hanson. Motion passed unanimously with Councilman Dehn absent.

Motion to approve Resolution No. 2002-400 for donation and Resolution 2002—300 for Standard Allowance election for ARPA Funds was made by Councilman Hanson, seconded by Councilman Schettler. Note that the donated amounts will be properly coded to the correct accounts. Motion passed unanimously.

**Consent Agenda:**

Motion to approve consent agenda including Bills for Payment, Payroll, and Bank Information made by Councilman Dehn, seconded by Councilman Hanson. Motion passed unanimously.

**Reports:**

Fire Department – The pumper will be taken to Sioux Falls on April 25 for certification. Reported that the fireman’s supper went well. Informed the council that the department will be losing 2 members, 1 for personal reasons, and 1 for medical reasons. There are currently 15 members on the fire department and there has been some interest by others to join. Had a request from a former fireman to purchase his turn out gear. Motion made by Councilman Schettler, seconded by Councilman Dehn to sell the coat to the fireman for 20% of the cost of new and to donate the helmet to the individual.

First Responders – N/A

Maintenance Supervisor – Learned that the city was unable to lock in a price for a new mower for next year. Street sweeper parts are in. Will get prices on gravel for several alleys that are in need. Asked council if it would be possible to get a pop machine outside of the fire hall for residents to use. Contacted Pepsi and Coke. Pepsi will do all the setup and maintenance. Bryan will get prices for cameras by the firehall to monitor the pop machine. City wide clean up is scheduled for Saturday, June 11<sup>th</sup>, from 9:00 am to 12:00 pm at the city shop. Bryan will be gone April 29 to May 1<sup>st</sup>.

Mayor Sweetman – Mayor Sweetman did testify at the hearing for Bill HF 2810 regarding the 2020 LGA second half payment for the city. No definite answer yet but sounds positive.

Councilman Hanson – N/A

Councilman Chmelar – N/A

Councilman Dehn – Would like a breakdown of the new water rate based on several different water usages by customers.

Councilman Schettler – Requested a subordination of lien on the NSI loan for Maradee Schettler. Motion to approve subordination by Councilman Chmelar seconded by Councilman Hanson. Motion passed with Councilman Schettler abstaining.

Clerk/Treasurer Pitzl- Clerk had an issue with posting water bills for the month of March. Has set up training for the clerk and maintenance supervisor to better understand the process. Water rate study was discussed. Rates were figured with two different scenarios, with both increasing monthly bills. Council will need more time to look into the study before making any decision. Informed the council that the city's domain name has expired which means that the city website and email are down. Clerk is working on renewing the name with GoDaddy. Clerk will also look into other options for the website. Clerk asked the council if it would be ok to

**Old Business:** Aged Balance Report: Letters will be posted to customers who have an account more than 90 days past due with instructions to catch up on payments or face disconnection.

**New Business:** An RFP for city attorney were sent to three law firms. Motion by Councilman Dehn, seconded by Councilman Schettler to accept the proposal from Quarnstrom & Doering, P.A., of Marshall. Motion carried unanimously. A building request was presented to the council from Sunset Funeral Burial Association for sidewalk replacement and removal of sidewalk on East side of property, as well as asking if any part of the replacement would be covered by the city. Motion by Councilman Schettler and seconded by Councilman Hanson to approve the

permit with the cost of the project to be responsibility of the owner. Motion carried unanimously.

**Adjournment:** Motion to adjourn meeting made by Councilman Schettler, seconded by Councilman Hanson, Motion carried unanimously.

I, the undersigned, Brian Pitzl, City Clerk in and for the City of Echo, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

\_\_\_\_\_  
Mayor Raymond Sweetman

\_\_\_\_\_  
City Clerk- Brian Pitzl